

CHATHAM FIRE PROTECTION DISTRICT
BOARD OF TRUSTEE MINUTES
August 26, 2025

- **CALL TO ORDER**

- ❖ Meeting was called to order at 1730 hours.

- **ROLL CALL**

- ❖ Present were Trustee Perkins, Trustee Mueller, Trustee Bell; Chief Self: Assistant Chief Bolletta: Lt. Faloon; FF/EMT Tatge; and Office Manager Stotts.
- ❖ Absent were Assistant Chief Bolletta and Division Chief Bramley

- **APPROVAL OF PREVIOUS MINUTES**

- ❖ Open session minutes of August 12, 2025, were presented for approval. Motion to approve the minutes was made by Trustee Perkins seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **TREASURERS REPORT**

- ❖ Trustee Perkins and Trustee Bell accepted the treasurer's report.

	<u>08/12/2025</u>	<u>08/26/2025</u>
United Community Bank M/M	\$ 76,026.28	\$ 26,067.97
Bank & Trust M/M	\$ 1,350,257.13	\$ 1,376,752.48
Bank & Trust Pension	\$ 110,790.58	\$ 110,832.99
Bank & Trust Equipment Reserve Fund	\$ 1,205,731.50	\$ 1,208,208.88
Bank & Trust Real Estate Fund	\$ 800,656.15	\$ 502,301.33
Bank of Springfield CD Investment	\$ 614,078.02	\$ 614,078.02
Bank & Trust Death Benefit Supplement	\$ 20,671.28	\$ 20,713.75
Bank & Trust Foreign Fire Insurance Board	\$ 39,908.69	\$ 39,908.69
Bank & Trust Foreign Fire Insurance Board MM	\$ 35,425.43	\$ 35,425.42
Bank & Trust Donations & Memorial Fund	\$ 3,031.93	\$ 3,359.26
Chatham Fire Department Volunteer Account	\$ 8,314.25	\$ 8,314.25
Bank & Truste Foreign Fire Insurance Board CD	\$ 81,833.12	\$ 81,833.12

- **PRESENTATION OF BILLS AND/OR INVOICES FOR PAYMENT**

- ❖ Trustee Mueller made a motion to approve the bills as paid and was seconded by Trustee Bell; the motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **PUBLIC COMMENTS AND CONCERNS:**

- ❖ No public comment.

- **OLD BUSINESS:**

- ❖ No old business.

- **NEW BUSINESS:**

- ❖ Discussion / Approval of Vendors List was discussed; no new Vendors to add at this time.

- ❖ Discussion / Approval to bring on three new probationary volunteers, Isaiah Martin, Lucas Jacobs and Logan Poani with an effective date of June 30, 2025, was discussed, Trustee Mueller made a motion to approve bring on three new probationary volunteers and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to do a budgeted transfer from the General Fund Money Market Account to the Equipment Reserve Fund in the amount of \$200, 000.00 and a transfer from the General Fund Money Market to the Real Estate Reserve Fund in the amount of \$5,000.00 was discussed, Trustee Perkins made a motion to approve the budgeted transfers and was seconded by Trustee Mueller; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to purchase 1 set of Prestan Adult Manikin four pack for \$758.00 and 2 carry bags for the 4 pack Prestan Manikins in the amount of \$132.00 for a total of \$890.00 for the AHA Training Center was discussed; Trustee Perkins made a motion to approve the purchase for \$890.00 for the AHA Training Center and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- ❖ Discussion / Approval to make an payment form the Equipment Reserve Fund to Sutphen Corporation in the amount of \$637,983.55 for the purchase of the new pumper was discussed, Trustee Mueller made a motion to approve the payment to Sutphen Corporation for the purchase of the new pumper and was seconded by Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- **BOARD OF FIRE COMMISSIONERS:**

- ❖ Report given by Chief Self
 - Nothing to report.

- **PENSION BOARD:**

- ❖ Discussion by Chief Self
 - Following up on moving money.

- **FOREIGN FIRE INSURANCE BOARD:**

- ❖ Discussion given by Lieutenant Faloon
 - Working through final contract with Fire Marine.

- **CHIEF SELF'S REPORT**

- Personnel and Committees
 - Current employees (approved classes)
 - [Bolletta at O'Fallon for Complex Incidents class 8/26-8/27](#)
 - [Self to CRR conference 9/16](#)
 - [Stanfield to O'Fallon for Fire Inspector Safety Officer class 11/3-11/5](#)
 - Recruits
 - [Left for academy Sunday](#)

- Firehouse issues
 - Existing
 - New
 - Looking at ideas and needs
 - Need to know what administrative areas we need to include
 - Equipment needs for new house
 - Engine \$1,000,000+
 - Brush Truck \$250,000
 - Tanker \$600,000
 - Ambulance \$500,000
 - EMS vehicle? \$85,000
- Computers
 - Microsoft will not be doing security and feature updates, or support computers running Windows 10 Several as of 10/14/2025. Intuit is also recommending updates to Windows 11 for security.
 - AHATC, DC Bramley, Shift 1, Shift 3 desktops are not able to upgrade
 - Got specs from LRS for new PC's. Scott Brown is quoting, will look other places as well
- Apparatus
 - Current Apparatus
 - New apparatus equipment
 - New Engine 1 arrives in 2025
 - AC received bids for equipment needed before rig goes to Fire and Marine for customizing
 - Rig will be at Fire and Marine for 4-6 weeks possibly
 - Will need to go to Legacy for radio and other installation
 - Requested bids for nozzles, tools, and other items from three vendors, waiting for replies
- Grants
 - Submitted a Fire Prevention grant application for a new sign out front
 - 2023 awards started in early August
 - AFG awards started this week last year
 - OSFM Small equipment grant received \$24,575.00
 - OSFM Training reimbursement received \$16,388.48 20% of claimed
- **ASSISTANT CHIEF BOLLETTA'S REPORT**
 - Grants
 - AFG – Nothing new to report.
 - NHTSA
 - Signed agreement
 - Work will start soon
 - IPRF - Nothing new to report.
 - DECO- Nothing new to report
 - Radio System/Radio's/Pagers/Computers
 - Starcom Radios
 - Waiting on radio ID for station alerting radio.
 - Nothing new to report
 - Will be working on a new portable radio policy for the department.
 - Nothing new to report
 - Pagers maintenance
 - Nothing new to report

- Training
 - Nothing new to report.
- Administration
 - DOD Skillbridge Program
 - Nothing new to report.
- Apparatus
 - Engine 3
 - Repaired and back in service
 - Engine 2
 - Kussmaul Auto-Eject is on order
 - Truck 1
 - Lighting is on order
 - 3F26
 - Going in for service and will have the front end checked
 - Intermittently shakes in front end.
 - Under warranty
 - 3F27
 - Repaired and back in service.
 - Brush 2
 - Having issues with the monitor that is mounted on the front. Looking into solutions.
- Other
 - Emergency tree removal complete
 - Rig WIFI
 - Struggling with the wifi pucks, turning off and overheating
 - Lt Damhoff researched options.
 - Quote from Illini Technology
 - Same system that America Ambulance has used for the last 10yrs
 - Suggest installing in 3F26 and evaluate if it meets our needs.
 - Cost is around \$1200

- **DIVISION CHIEF BRAMLEY'S REPORT**

- Nothing to report.

- **CLOSED SESSION**

- ❖ Motion to go into Closed Session at 1831 hours to discuss Employment / Appointment matters in accordance with (5 ILCS 120/2) (c) (1) was made by Trustee Mueller and seconded by Trustee Perkins; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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- Closed session ended at 1843 hours. Nothing to report from closed session.

- **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 1844 hours was made by Trustee Mueller and was seconded Trustee Bell; motion passed.

Perkins	yes	Mueller	yes	Bell	yes
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Minutes by Office Manager Kashima Stotts